

McNair Program Graduate Mentoring Memorandum of Understanding

Purpose: (1) To specify a set of activities that the mentor and mentee will engage in during the semester; (2) to establish a record of scheduled activities; and (3) to clarify expectations and responsibilities of both the mentor and the mentee.*

Procedure: (1) The graduate student mentor and mentee should decide upon a mutually agreeable schedule of meeting times and activities; (2) after the agreement is filled out and signed, the original should be returned to Dr. Jordan; (3) the mentor and mentee should each retain copies of the signed agreement.

Over the course of the semester, we agree to meet one to two times per month to discuss or engage in activities related to graduate study/life or McNair research projects.

Selection of Activities

(Some activities may need to be scheduled for more than one meeting date)

- | | |
|----|----------------|
| 1. | date scheduled |
| 2. | date scheduled |
| 3. | date scheduled |
| 4. | date scheduled |
| 5. | date scheduled |
| 6. | date scheduled |
| 7. | date scheduled |
| 8. | date scheduled |

Mentee Name::

Mentee Signature::

Date:

As a graduate student mentor, I agree to have contact with this Scholar per the program guidelines, guide him/her throughout the Scholar's academic participation in the program as well as with other program activities.

Mentor Name::

Mentor Signature::

Date:

Please return the signed, original form in class to Dr. Jordan. A copy will be provided to the Scholar and Mentor for adherence throughout the semester.

- This memorandum can be changed based upon needs of the mentor or mentee. Mutual decisions to edit must be agreed upon by both parties and must follow program requirements.

